



**Houston North Emmaus Community  
 PILGRIM APPLICATION – WALK TO EMMAUS  
 PLEASE TYPE OR PRINT CLEARLY**

**ALL INFORMATION IS REQUIRED FOR PLACEMENT ON A WALK.  
 PLEASE SEE ADDITIONAL INFORMATION AND EXPLANATION ON PAGE 2.  
 When completed, give the signed application and check for the Walk fee to YOUR SPONSOR.**

(Form revised 4/12/2016)

**YOUR NAME (Last/First)** \_\_\_\_\_

**SPONSOR'S NAME** \_\_\_\_\_ **SPONSOR'S PHONE #** \_\_\_\_\_

**SPONSOR'S EMAIL** \_\_\_\_\_

**NAME FOR NAME TAG** (if different from above) \_\_\_\_\_

Your age \_\_\_\_\_ Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_ # of Children \_\_\_\_\_ Their ages \_\_\_\_\_

Residence/Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone #'s: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

If married, Spouse name: \_\_\_\_\_ Attended a Walk?  Yes  No If yes, Walk # \_\_\_\_\_

**YOUR CHURCH AFFILIATION (required):**

CHURCH NAME \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ CHURCH PHONE \_\_\_\_\_

PASTOR OF YOUR CHURCH \_\_\_\_\_

**WALK # AND/OR DATES THAT YOU WOULD LIKE TO ATTEND** (please list 3 in case your first choice is full):

1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

If your first choice is full, would you like to be placed on a wait list for it?  Yes  No

**CHECK ALL THAT APPLY:**

Male  Female  Clergy  Married  Single  Separated  Divorced  Widowed

Has the Walk to Emmaus been explained to you?  Yes  No

Why do you wish to attend the Walk to Emmaus?  
 \_\_\_\_\_

Do you need a special diet?  Yes  No. If yes, explain: \_\_\_\_\_

Do you have any physical needs or taking any medications that we should be aware of?  Yes  No

If yes, please explain:  
 \_\_\_\_\_

**APPLICANT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document.

**PASTOR'S SIGNATURE** (pastor from the church that you attend)

I have reviewed and approve this application. \_\_\_\_\_ **DATE** \_\_\_\_\_

By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document.

Pastor's comments: \_\_\_\_\_

Pastor: Have you attended an Emmaus or Cursillo type 3-day weekend?  Yes  No

Walk# \_\_\_\_\_ Location \_\_\_\_\_

*Note to Pastor:* The purpose of the Walk to Emmaus is to nurture and strengthen committed disciples who compassionately serve Christ within the ministry of individual congregations. It is not a substitute for the church. The Walk to Emmaus is the church's partner, designed for active church members and leaders and for those who want to rekindle their faith or renew their vision. It may also benefit less active church members who are seeking to renew a relationship with God, to grow spiritually, or to discover a firmer foundation for their lives.

REGISTRAR'S USE ONLY

DATE APPL. REC'D \_\_\_\_\_ DATE PMT. REC'D \_\_\_\_\_ CK or PP TID# \_\_\_\_\_

AMOUNT \_\_\_\_\_ SCHOLARSHIP \_\_\_\_\_

DATE ACCEPT. LETTER SENT \_\_\_\_\_ SPONSOR \_\_\_\_\_ REFUND REQ \_\_\_\_\_ WALK # \_\_\_\_\_

DATE CANCELLED \_\_\_\_\_ REASSIGNED TO \_\_\_\_\_ EMAIL SENT \_\_\_\_\_

## Houston North Emmaus Community Guidelines for Pilgrim Registration

### GENERAL GUIDELINES

1. Each applicant must be sponsored by someone who has attended a Walk to Emmaus or Cursillo type three-day weekend.
2. Please apply only if you can be present for the entire Walk weekend AND attend the follow-up meeting.
3. If paying by check, enclose the full fee of \$180.00. Make checks payable to "Houston North Emmaus Community, Inc." and place the pilgrim's name and walk # desired in the memo line. If paying online via PayPal (instructions on next page), payment should be made at or before the time your application is submitted. Your "consideration date" for walk placement is the "postmark" date of the last registration item received (application or check).
4. In the event it becomes necessary for you to cancel your reservation, please notify your SPONSOR immediately. Your full fee is refundable if cancellation notice is received by the Registrar no later than 30 days prior to the start of the Walk. Thereafter, \$90.00 is refundable upon request.
5. "No-show" applications are returned and the registration fee is forfeited. Houston North Emmaus Community, Inc. assumes no responsibility for accident or illness.

**COMPLETING THE APPLICATION:** In accordance with the policies established by the Houston North Emmaus Community Board of Directors, please take special note of the following questions on this Application Form. The Board has directed the Registrar to return any applications where these questions are not fully answered and to request additional information before accepting the application. It will help register you more quickly if you take note of these questions. Thank you!

**INFORMATION REGARDING CHURCH MEMBERSHIP:** Because Emmaus is intended to strengthen those who are already disciples, persons accepted for a Walk are expected to be active members of a Christian congregation. ALL EXCEPTIONS to this policy must be approved in advance by the Community Spiritual Director. Please note this before you send the application in. Otherwise, the application may be returned to you. Please indicate on this form the name and denomination of the congregation in which you are an active member. Students may indicate the church they presently attend if they have not formally moved membership during the school year.

**WALK TO EMMAUS EXPLAINED:** If you do not understand the question: "Has the Walk to Emmaus been explained to you?" please talk to your sponsor before you complete this form. Your sponsor should not submit this form until he/she has explained Emmaus and its follow-up to you.

**INFORMATION REGARDING SPECIAL NEEDS:** It is especially important that we know if you need a special diet, take medication, or have any special needs or challenges. It is rare that any such need cannot be met so that you can participate fully in the Walk to Emmaus. However, we need to know as far ahead as possible so that we can make your Walk a fulfilling experience for you. None of this information will be released except to those responsible for meeting your needs.

**SIGNATURES REQUIRED:** There are TWO signatures required on this form in addition to the sponsor's signature on the related "Sponsor Form." All of them must be included, or the forms will be returned to your sponsor for completion, thereby delaying your registration. *It is the responsibility of the sponsor to see that these signatures are complete, either electronically or "wet."*

1. *Your own signature.* This is your free commitment to accept God's invitation to attend the Walk. Therefore, you must sign the form personally, not by a sponsor, friend or spouse (who cannot make such a free commitment for you).
2. *Your Pastor's signature.* This signature is the commitment of the Pastor of the congregation in which you serve, to work with you in developing your service to God after the Walk. Your pastor does not need to have completed a Walk himself/herself; however, Emmaus is not intended to bypass or usurp the authority of the pastor of your congregation in any way. If your pastor is opposed to your attending a Walk to Emmaus, you will not be able to serve effectively after the Walk and you will only be frustrated and discouraged. Your sponsor should contact the pastor on your behalf, or with you, to help explain Emmaus and assure those who are uncertain or hesitant. Please call on the Community Spiritual Director for any assistance in explaining Emmaus.
3. *Your Sponsor's signature on Sponsor Form.* This is your sponsor's commitment, both to you and the Emmaus community, that he/she will help you prepare for the Walk, care for your loved ones and family during your Walk, and help you become more active in service after your Walk. This signature emphasizes the great importance the Walk to Emmaus places on your sponsor.

## Houston North Emmaus Community

### Extra Instructions for Electronic Payment and Application Submission

**GENERAL INFORMATION:** Electronic submission of your Pilgrim Application and/or online payment via PayPal is an option for your convenience and is not to be construed as a requirement in any way. Printed applications and payments via check received via postal mail will always be accepted.

**ELECTRONIC APPLICATION:** Your application can be anywhere from partially to fully electronic at your option as explained in the following examples:

1. You can print your application at any time, whether filled in using your computer or typed/printed by hand, and then scan it and send it as an email attachment to the registrar.
2. You can do a completely electronic application by filling in the signature block using your computer and checking the signature box. Please heed the note under the signature blocks: "By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document." When you have signed your application "electronically," email it to your pastor by clicking the "**to Pastor**" button, placing the correct email address in the To: box, and sending it as usual.

**Note:** If your email program doesn't support this method, use the "Save As" method to save the pdf form in the desired directory, then attach it to an email addressed to your pastor, placing the following paragraph into the body of the email along with any additional comments you may prefer, and send it to your pastor.

"HNEC is accepting electronic application forms for the Walk to Emmaus for your convenience. Please fill out the Pastor's section of the form and then sign "electronically" by filling in your name in the appropriate Pastor's Signature block and checking the signature box. Please heed the note under the signature block: "By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document." When you have completed all of the items in your section, you can automatically return the form to the Applicant's Sponsor by clicking the "**to Sponsor**" button. If your email program doesn't support this method, use the "Save As" method to save the pdf form in the desired directory, then attach it to an email addressed to the sponsor as shown in the "SPONSOR'S EMAIL" field on the first page and then send as you normally would."

Your pastor can then electronically sign the application and click the "to Sponsor" button which will attach it to an email addressed to the Applicant's Sponsor as entered.

3. Sponsors - you can complete the Electronic Application process when you receive the completed Pilgrim Application by attaching it, along with your completed and signed Electronic Sponsor's form, to an email addressed to the HNEC Registrar at registrar@h nec.org.

**Note:** Fillable form PDF's sent as attachments will sometimes trigger anti-spam programs and cause the host email to be rejected. If you send the pdf application as an attachment, it is important that you check for returned emails stating that your email was "undeliverable" or some similar wording. This will be your only indication that the application was not delivered to the intended recipient.

**ELECTRONIC PAYMENT:** HNEC uses PayPal for electronic payments. You do not have to have a PayPal account to make payments, and you can pay electronically regardless of whether you submit your application via paper or electronically. A small service charge will be added to the application fee when paying online.

To pay via PayPal, go to the HNEC Electronic Payment page and select the Pilgrim Walk Fee payment option. Fill in the blanks as appropriate and click the Continue button to transfer to PayPal to complete your payment.