



**Houston North Emmaus Community
SPONSOR'S FORM FOR THE WALK TO EMMAUS
PLEASE TYPE OR PRINT CLEARLY**

ALL INFORMATION IS REQUIRED FOR PLACEMENT OF YOUR PILGRIM
SEND THIS FORM WITH THE COMPLETED PILGRIM'S APPLICATION AND CHECK TO:
REGISTRAR – HOUSTON NORTH EMMAUS COMMUNITY INC. – 100 Glenborough Drive Suite 577I Houston, TX 77067
or send electronically to registrar@hnec.org by using the "to Registrar" button below (instructions on p. 3)

YOUR PILGRIM'S NAME _____ Male Female Clergy

Last First Initial

Is your Pilgrim an active participant in his/her local church? Yes No

SPONSOR INFORMATION

NAME _____ Male Female Clergy

Last First Initial

Mailing Address _____

City _____ State _____ Zip _____

Home Ph # _____ Work Ph # _____ Cell Ph # _____

Email _____

CHURCH NAME _____

Church address: _____ City _____ State _____ Zip _____

Walk # Attended _____ Date _____ Place _____

Check one: Emmaus Cursillo Via de Christo Chrysalis

SPONSORSHIP ORIENTATION COMPLETED: Date _____ Location _____

Do you meet regularly in a Christian accountability group or Emmaus Reunion group? Yes No

Location, day, and time of your Group Reunion _____

How long have you known the applicant? # years _____ # months _____

Is applicant married? Yes No If yes, has his or her spouse attended a walk? Yes No

If so, have you discussed Emmaus with his/her spouse? Yes No

Spouse should be presented with the Walk to Emmaus information. If you have a valid reason not to discuss the Walk to Emmaus with the spouse, please explain:

****Why do you feel that Emmaus is appropriate for this person?**

Does your applicant have any health or physical needs that may require special consideration on the weekend?

Yes No If yes, please describe _____

***Diet restrictions need to be provided to LD/STC 2 weeks in advance of the walk.**

To the best of your knowledge, is the applicant under any temporary emotional strain that might indicate that his/her participation in a weekend should be postponed until a future time? Yes No

Will you bring your applicant to the follow-up meeting and the next gathering? Yes No

What arrangements have you made to locate a Reunion Group for your new Pilgrim?

Have you sponsored a Pilgrim before? Yes No

HAVE YOU DISCUSSED THE WEEKEND FEE WITH YOUR APPLICANT? Yes No

If not, please do so before submitting this form to avoid any possibility of embarrassment to the applicant.

What portion of the fee will be paid by your applicant? \$ _____; by you \$ _____; other \$ _____.

Scholarship funds *may* be available. Will this applicant need scholarship funds? Yes No

Amount needed: _____ (remember, scholarship funds are limited; all or part may be available).

SPONSOR'S SIGNATURE: _____ **Date** _____

By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document.

BEFORE MAILING: Check your pilgrim's and sponsor forms for all required information and signatures.

THIS APPLICATION WILL BE RETURNED IF NOT PROPERLY FILLED OUT!

IMPORTANT: IF YOUR PILGRIM CANCELS IT IS YOUR RESPONSIBILITY TO NOTIFY IMMEDIATELY:

HNEC REGISTRAR: registrar@hnec.org

HOUSTON NORTH EMMAUS COMMUNITY INC. – 100 Glenborough Drive Suite 577I Houston, TX 77067

GUIDELINES FOR SPONSORS
REVIEW YOUR COMMITMENT AS A SPONSOR
BEFORE SIGNING AND SUBMITTING THE SPONSOR'S FORM.
RETAIN FOR FUTURE REFERENCE

When you sign an application as someone's sponsor for a weekend, you accept these certain responsibilities for that candidate.

I AGREE TO:

1. **PRAY FOR MY PILGRIM!** Before you ever approach them about attending an Emmaus weekend; after they have applied to attend the Walk; while they are on the Walk; and when they return from the weekend.
2. **TELL MY PILGRIM WHAT THE WALK IS ALL ABOUT.** Don't be secretive. Don't even use the word "secret." Tell them everything. Be open about the talks, table discussions, singing, prayer services, etc. Give them the book, *What Is Emmaus?* by Stephen Bryant to read.
3. **BEFORE MAILING IN THE APPLICATIONS:**
 - **Attend a sponsorship orientation session** (held prior to each HNEC Community Gathering or upon request from any HNEC Board Member).
 - Discuss the Walk to Emmaus with the pilgrim's spouse (if married).
 - Obtain their pastor's signature on the Pilgrim Application.
 - Obtain a check for the Walk fee (check the HNEC Fee Schedule (h nec.org/fees) for the respective walk for the correct amount) made payable to Houston North Emmaus Community, Inc. (place the pilgrim's name and walk # desired in the memo line), or ensure that online payment is made using instructions on page 3 of this form.
4. **TELL MY PILGRIM WHAT THEY WILL NEED FOR THE WALK AND WHAT THEY WILL NOT NEED.** Needs include: Comfortable clothing, bedding as desired (pillow, sleeping bag, sheet set, blanket, etc.), jacket, extra pair of shoes, umbrella, flashlight, insect repellent, personal items, medications, money for the book table (optional). What not to bring includes: books, radios, clocks, watches, cellular phones, pagers, food, etc.
5. **HELP MY PILGRIM WITH SPECIAL PROBLEMS THAT MAY AFFECT THEM WHILE THEY ARE ON THE WALK,** such as: child care, house sitting, car pools, meals, etc. If you cannot take care of these things, find someone who can.
6. **BRING MY PILGRIM TO THE WALK SITE BETWEEN 6:45 PM AND 7:30 PM ON Thursday.** Tell them that a snack supper is provided.
7. **STAY FOR SPONSOR'S PRAYER HOUR (7:45 - 8:45 PM).**
8. **WRITE AN AGAPE LETTER, OBTAIN AGAPE LETTERS FROM OTHERS, AND BRING THE LETTERS TO THE WALK SITE ON Thursday.** Write a personal agape letter to my pilgrim and arrange for other letters from spouse, children, relatives, and close friends. **Bring all letters on Thursday evening.**
9. **PRAYER AGAPE.** Prayer is the most important thing you will do for your pilgrim.
Sign up for the prayer clock.
10. **ATTEND CANDLELIGHT! THIS IS A MUST! Saturday NIGHT - 8:00 PM.**
11. **ATTEND CLOSING ON Sunday AT 4:00 PM (sponsors arrive at 3:30 p.m.)** Only in cases of emergency should you ever consider not attending a closing. But, if an emergency arises, make sure someone will represent you for your pilgrim and send a note to him/her explaining your absence. Drive them home from the weekend. **This is not a time for them to be alone.**
12. **FOLLOW UP.** Be sure to make contact, especially the next day. Escort the new pilgrim to the walk follow-up meeting. Take your Pilgrim to the next gathering. Persevere in helping your Pilgrim to join a Reunion Group. **CONTINUE TO PRAY FOR YOUR PILGRIM.**
13. **CONCERNING THE Saturday EVENING AGAPE DINNER.** The Community Servanthood Chairpersons have made prior arrangements with the Fourth Day Community to serve this dinner. Because of the importance of each pilgrim receiving the same treatment, the spouse's and sponsor's contact with the pilgrim on Saturday is to be limited to Candlelight. Therefore, spouses and sponsors should not be involved in serving at the Saturday Agape dinner. Your cooperation is sincerely appreciated.
14. **To all Fourth Day. The use of cameras is prohibited during an Emmaus Walk!**

Remember, "CHRIST IS COUNTING ON YOU."

Houston North Emmaus Community
Extra Instructions for Electronic Payment and Application Submission

GENERAL INFORMATION: Electronic submission of your Pilgrim's Application, Sponsor form, and/or online payment via PayPal is an option for your convenience and is not to be construed as a requirement in any way. Printed applications and payments via check received via postal mail will always be accepted.

ELECTRONIC FORM: Your form(s) can be anywhere from partially to fully electronic at your option as explained in the following examples:

1. You can print your form(s) at any time, whether filled in using your computer or typed/printed by hand, and then scan it and send it as an email attachment to the registrar (signatures must be included).
2. You can do a completely electronic form by filling in the signature block using your computer and checking the signature box. Please heed the note under the signature block: "By checking the box and entering your name electronically above, you acknowledge that this entry will signify your consent just as if you had signed a paper document." When you have signed your form "electronically," email it to the registrar by clicking the "**to Registrar**" button. If you also have an electronic version of your Pilgrim's Application form, you can attach it as a 2nd attachment to the same email so the Registrar will get both of them together.

Note: If your email program doesn't support this method, use the "Save As" method to save the pdf form(s) in the desired directory, then attach it/them to an email addressed to the registrar at registrar@h nec.org.

Note: Fillable form PDF's sent as attachments will sometimes trigger anti-spam programs and cause the host email to be rejected. If you send the pdf application as an attachment, it is important that you check for returned emails stating that your email was "undeliverable" or some similar wording. This will be your only indication that the application was not delivered to the intended recipient.

ELECTRONIC PAYMENT (if you will be paying all of your Pilgrim's Application Fee): HNEC uses PayPal for electronic payments. You do not have to have a PayPal account to make payments, and you can pay electronically regardless of whether you submit your form(s) via paper or electronically. A small service charge will be added to the application fee when paying online.

To pay via PayPal, go to the HNEC Electronic Payment page and select the Pilgrim Walk Fee payment option. Fill in the blanks as appropriate and click the Continue button to transfer to PayPal to complete your payment.