

**HOUSTON NORTH EMMAUS COMMUNITY
SPONSOR'S CHECKLIST**

(Revised 02/11/2018)

PRIOR TO WALK

- Attend sponsorship orientation. (Sessions are provided prior to each HNEC Community Gathering or upon request from any HNEC Board Member.)
- Pray for my pilgrim.
- Sign up for a designated prayer time slot on the Walk Prayer Clock.
- Answer any questions my pilgrim has.
- If my pilgrim is married, present the Walk to Emmaus to the spouse as well.
- Complete the Sponsor Form and the Pilgrim Application form, and submit both to HNEC, along with the Walk fee payment.
- Write my own personal agape letter to my pilgrim.
- Obtain letters from 8-12 family members and close friends.
- Explain to my pilgrim what to bring to the Walk: Bedding and linens, comfortable clothing and shoes, jacket, umbrella, flashlight, insect repellent, medications, personal items.
- Explain to my pilgrim what NOT to bring to the Walk: Books, radios, clocks, watches, cell phones, pagers, computers, PDAs, cameras, food.
- Make arrangements to take care of the pilgrim's personal responsibilities during the Walk week, such as child care, meals, house-sitting, pets, mail, plants, carpools, etc.

WALK WEEK

Thursday:

- Pray for my pilgrim.
- Make sure I have my own personal agape letter for the pilgrim, along with the 8-12 letters from family members and close friends, including the pilgrim's spouse if he/she is married.
- Clearly mark the letters. In the upper left hand corner of all the envelopes, I have put who the letter is from (spouse, sponsor, child, close friend, etc.). In the center of all the envelopes, I have written the pilgrim's FIRST and LAST NAME.
- Pick my pilgrim up and have a light meal if necessary prior to arriving at Kaiserhof (snack supper consisting of finger foods is provided, but the pilgrim may want to eat prior to arriving).
- Take my pilgrim to Kaiserhof, arriving between 6:45pm and 7:30pm on Thursday (Monday for Weekday Walk).
- Give the LETTERS and any AGAPE to the WALK TEAM at Check-In.
- Attend Send-Off and Sponsor's Hour from 7:45pm - 8:45pm.

Friday:

- Pray for my pilgrim.

Saturday:

- Pray for my pilgrim.
- Attend Candlelight at Kaiserhof at 8:00pm. PILGRIMS ARRIVE AT 10:00pm.

Sunday:

- Pray for my pilgrim.
- Attend Closing, arriving at Kaiserhof no earlier than 3:30pm to pick up Pilgrim's belongings. CLOSING BEGINS AT 4:00pm.
- Take my pilgrim home.
- Give any personal agape I may have to my pilgrim ON THE WAY HOME and NOT prior to the Walk.

AFTER THE WALK:

- Pray for my pilgrim.
- Check on my pilgrim to see if they have questions and to make sure everything is OK.
- Help my pilgrim get established in a reunion accountability group.
- Bring my pilgrim to the scheduled Walk Follow-Up meeting and HNEC Community Gathering.
- Shepherd Pilgrim/alumni during all their coming 4th days.